

Measure with confidence.

Record dimensions in inches, including fractions. Identify finished surfaces, rough framing, and planned finishes separately.

PROJECT NAME OR ADDRESS

CONTACT / DATE MEASURED

STAIR TYPE / INDOOR OR OUTDOOR

01

Finished height & available space

Height reading 1 + location

Height reading 2 + location

Height reading 3 + location

Reference surfaces measured between

Lower floor finish thickness (planned)

Upper floor finish thickness (planned)

Finished total rise (designer to confirm)

Available run / overall footprint

Clear width + tightest location

Upper opening length x width

Floor assembly thickness at opening

FINISHED RISE CHECK

Subfloor-to-subfloor height + upper finish thickness - lower finish thickness. Record each reading and its location; do not average away a level or width restriction.

Use this worksheet for a design discussion. It is not a fabrication drawing.

Plan the space around it.

Document clearances, connections, and travel direction. Add photos and a top-down sketch to help your designer understand the space.

02

Clearance & structure

Ceiling / beam elevations + locations

Headroom restriction + location

Bottom landing clear length x width

Top landing clear length x width

Upper header / rim / beam / slab detail

Lower floor / deck support structure

03

Spiral & turning stairs

Diameter + proposed center location

Left-Hand Up / Right-Hand Up

Upper platform + exit direction

Turning platform size (if applicable)

Rotation: stand at the lower entry facing upward. The hand reaching the outer handrail determines Left-Hand Up or Right-Hand Up. Confirm rotation and the upper exit on the final drawing.

TOP-DOWN SKETCH

Mark walls, doors, openings, stair start, UP arrow & upper exit.

PHOTO CHECKLIST

Lower view / upper opening / connections / obstacles / existing stair

Measure safely. Ask your designer to confirm layout, headroom, connections, finishes, and local requirements. Include framing drawings when available.